

**APPROVED**

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
SPECIAL CONFERENCE COMMITTEE**

**June 19, 2013 - 9:00 AM**

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**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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**CALL TO ORDER:** A Special Conference Committee of the Board of Long-Term Care Administrators was called to order at 10:21 a.m.

**MEMBERS PRESENT:** Martha Hunt, ALFA, Chair  
Randy Scott, NHA, ALFA

**DHP STAFF PRESENT:** Lisa Hahn, Executive Director  
Kathy Petersen, Discipline Operations Manager  
David Kazzie, Adjudication Specialist

**MATTER:** **Robert Ulrich, NHA**  
**License No.: 1701-002355**  
**Case No.: 145763**

**DISCUSSION:** Mr. Ulrich appeared before the Committee in person in accordance with the Amended Notice of the Board dated May 2, 2013. Mr. Ulrich was present and was represented by Stacy Haney, Esq.

The Committee fully discussed the allegations as outlined in the Amended Notice of Informal Conference, with Mr. Ulrich.

**CLOSED SESSION:** Upon a motion by Mr. Scott, and duly seconded by Ms. Hunt, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Robert Ulrich, NHA. Additionally, he moved that Ms. Hahn, Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed

necessary and would aid the Committee in its discussions. The Committee entered into closed session at 12:32 p.m.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 12:48 p.m.

**DECISION:**

Upon a motion by Mr. Scott, and duly seconded by Ms. Hunt, the Committee is of the opinion that there was insufficient evidence to warrant disciplinary action by the Board. The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 12:49 p.m.

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Martha Hunt, ALFA, Chair

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Lisa R. Hahn, Executive Director

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Date

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Date

